

School logo or crest and contact detail will be at top of page.

**SCHOOL TRANSCRIPT
(Record of Grades)**

Name of student:

Date of graduation:

The student has been taking the required, externally set and marked, UK school examinations. The grades achieved to date have been set out in the tables below:

**GCSE (General Certificate of Secondary Education) taken summer YYYY
(Year 11 = US 10th grade)**

SUBJECT	GRADE

School Stamp of Certification

A* was the highest grade. No subjects were failed or retaken by the pupil.

It is normal practice in the United Kingdom for pupils to **specialise in the last two years** of school in a small number of subjects, usually 3-4.

**AS (Advanced Subsidiary GCE, first stage of A level) taken summer YYYY
(Year 12 = US 11th Grade) The grades were released 14th August YYYY.**

SUBJECT	GRADE

A is the highest grade; E the lowest passing grade.

**A2 (Advanced General Certificate of Education, second stage of A level) Taken summer YYYY.
(Year 13 = US 12th Grade)**

SUBJECT	FINAL GRADE

A* is the highest grade which is achieved if the overall A level mark is 80% and the A2 component is 90%. E is the lowest passing grade.

Results will be available and will be sent to you by fax and post on **20th August YYYY.**

All these courses are honours and very academic in content. We believe A levels may allow the pupil to qualify for Advanced Placement. There are no more challenging courses available at the school. This is a heavy course load.

Schools Examinations Officer: _____ **Head of Sixth Form:** _____

Head: _____

School Profile

[our comments in italics]

The school was founded in 1903 and is a mixed (coeducational) day school located near [town/city]. The tuition was to be both liberal and advanced; the dual purpose remains. All pupils are encouraged towards high levels of intellectual development in a wide range of subjects. Equally, all pupils are helped to become aware of the moral and spiritual dimensions of humanity and to live their lives according to a personal code of values. *[What kind of school is it? Mixed, single sex, day, boarding, VI Form College, Religious, Trust. How large? Where located, kinds of students and backgrounds. Traditional strengths – Sports? Community work? Sciences? Performing arts? All-rounders?]*

Mission Statement:

We aim to develop the individual talents and strengths of all pupils within a community based on Christian values, so that they may grow in confidence, increase their awareness of the moral, social and spiritual dimensions of life and achieve high levels of intellectual attainment.

[the school's mission statement, motto, or purpose is helpful]

United Kingdom National Profile:

“students are given a rigorous intellectual workout in a caring, harmonious school. Getting hothouse results without the hothouse atmosphere”. *Good Schools Guide YYYY*
[Inspection Reports, press, or school's own comment can be useful]

National League Table Positions:

The school is always in the premier or first division i.e. in the top 50 of **all secondary schools in the country**. For example, the results for YYYY were as follows:

For **A level** results: NNth in the country.

For **GCSE** results: NNth in the country

(Source: Daily Telegraph published tables)

[Not always possible or necessary to have this information; when an exceptional student emerges from a school outside the league tables it is equally important to flag this]

Universities attended by our graduates:

NN% go to a university of their choice.

[in cases where a small percentage of students attend university, again, it is helpful to flag this]

Ranking and GPAs

The school is extremely academic and entrance is highly selective (by competitive examination), it is against the ethos of the school to rank our pupils against each other. The school therefore does not provide class rankings. GPAs are also not available as we do not hold information from which they could be calculated for the four last years of school, as per the US.